

ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Warren Harding - Chairperson
Anna Sutton - Vice Chair
Lisa Gibson - Board Member
John Montes – Board Member
Marcia Tedder – Board Member



Boyce Jeffries – District Manager
Maria Boland – Recreation Sup.

REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864

Thursday, January 19, 2017, 6:30pm

VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. **CALL MEETING TO ORDER – HARDING CALLED MEETING TO ORDER AT 6:30 PM**
 - A. Roll Call: Gibson, Harding, Montes, Sutton, Tedder – All present except Montes
 - B. Pledge of Allegiance

2. **ELECTION OF OFFICERS**
 - A. **Election of chairperson – Conducted by District Manager**
(Nominations open- Nominations closed)
Jeffries opened nominations for chair. Harding nominated Sutton – nominations closed.
By 4-0 vote Sutton is Elected Chair.

 - B. **Election of Vice Chairperson – Conducted by Chairperson**
(Nominations open- Nominations closed)
Montes showed up at 6:35 pm.
Chairperson Sutton opened nominations for Vice Chair
Harding nominated Montes for Vice Chair. Nominations closed
Montes elected Vice Chair by a 5 – 0 vote

- C. Election of Secretary – Chairperson conducts election
(Nominations open- Nominations closed)
Chair Sutton opened nominations for Secretary
Tedder nominated Gibson. Chair closed nominations by 5-0 votes
Gibson is Elected Secretary

- 3. **PUBLIC COMENTS:** Under Government Code Section 54954.3 members of the public may address the Board on non-agenda items. Speakers may address Board on any agenda item during consideration of the item. Speakers are limited to three (3) minutes for their comments. – **NONE**

- 4. **AGENDA APPROVAL , ADDITIONS AND / OR DELETIONS –NONE**

- 5. **PRESENTATIONS – None**

- 6. **CONSENT CALENDAR**
 - A. Acceptance of Minutes
 - 1. December 15, 2016
 - B. Financial Reports
 - 1. Reports on Revenues and Expenditures (December)
 - 2. Claims Submitted for Payment (December)
 - 3. Employee Benefit Report (December)
 - C. District Manager Compensation of 80 hrs. of Administrative Leave for FY 16/17
 - D. **RECOMMENDED ACTION: Approve the Consent Calendar as presented. Harding motioned to accept Consent Calendar, Tedder seconded motion. Approved / Passed 5-0 vote**

- 7. **CORRESPONDANCE –None**

- 8. **OLD BUSINESS – Amend the 2017 Fees and charges for Programs and Facility Rentals**
Recommendation – That the Board approves the amended fees and charges for Programs and Facility Rentals. – Montes motioned to approve amended fees and charges for Programs and Facility Rentals. Harding seconded. Passed by 5-0 vote

- 9. **REGULAR CALENDAR**
 - A. Subject: Public Hearing
Recommendation: That the Chair opens a Public Hearing in regards to transferring Park Dedication Fees to the General Fund Center 9339331000 GL Account # 42420200.
Chair Sutton opened Public Hearing- no Public comment- Chair Sutton closed Public Hearing
 - B. Subject: Resolution No AM 16/17-04 and No AM 16/17-05
Recommendation: That the Board of Directors adopts Resolution No AM 16/17-04 transferring \$74,965.97 from Park Dedication Fees to the General Fund, and Resolution No AM 16/17-05 Transferring \$74,965.97 from Fund Center 9339331 account # 95952900, to Fund Center 9339331 Account # 42420200, for the Pool resurfacing Project.

Chair Sutton motioned to approve transferring Funds, Montes seconded.

Passed by a 5-0 vote

C. Subject: Award Contract for Pool Resurfacing Project

Recommendation: That the Board of Directors award to STS Inc. of Rancho Cordova the Pool Resurfacing Project.

Motion by Harding, seconded by Montes. Approved 5-0 to award contract to STS Inc. for Pool renovation.

D. Subject: Crabtree Park Sign

Recommendation: That the Board of Directors selects a location for sign at Crabtree Park. Board requested that this item be brought back to the February 16th Board Meeting.

E. Subject: Sacramento County-Annual Investment Policy of the Pooled Investment Fund.

Recommendation: That the Board receives and file the Report Fund.

10. District Manager Report

A. Hue & Cry Alarm Company- savings of \$360.00 for technician.

11. COMMENTS BY BOARD OF DIRECTORS

- A. Board Member Gibson
- B. Board Member Harding
- C. Board Member Sutton
- D. Board Member Montes
- E. Board Member Tedder

12. AGENDA ITEMS FOR NEXT MEETING – February 16TH, 2017.

- A. Crabtree Park Sign
- B. Staff - Goals and objectives
- C. Job Descriptions / Salaries – hourly wages

13. CLOSED SESSION –NONE

The Board may hold a closed session on any subject matter authorized under the State law Gov't Code § 54957(b) including but not limited to pending litigation, property acquisition negotiations, and personnel matters.

14. ADJOURNMENT– Chair Sutton adjourned the meeting at 7:30 pm.