

ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Warren Harding - Chairperson
Anna Sutton - Vice Chair
Lisa Gibson - Board Member
John Montes – Board Member
Marcia Tedder – Board Member



Boyce Jeffries – District Manager
Maria Boland – Recreation Sup.

REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864

Thursday, December 15, 2016, 6:30pm

VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. CALL MEETING TO ORDER

- A. Call to order at 6:30pm by Chairperson- Harding : Gibson, Harding, Montes, Sutton, Tedder
- B. Roll Call: Gibson, Harding, Sutton, Montes arrived after roll call 6:40 pm
- C. Absent: Tedder

2. **PUBLIC COMENTS:** Under Government Code Section 54954.3 members of the public may address the Board on non-agenda items. Speakers may address Board on any agenda item during consideration of the item. Speakers are limited to three (3) minutes for their comments. – None

3. **AGENDA APPROVAL , ADDITIONS AND / OR DELETIONS** – Closed Session requested by District Manager

4. **PRESENTATIONS** – None

5. **CONSENT CALENDAR**

A. Acceptance of Minutes

1. November 17, 2016

B. Financial Reports

1. Reports on Revenues and Expenditures (November)

2. Claims Submitted for Payment (November)

3. Employee Benefit Report (November)

C. **RECOMMENDED ACTION: Approve the Consent Calendar as presented.**

Board Member Sutton motioned to approve consent Calendar, and Montes seconded. Approved by Board 4-0

6. **CORRESPONDANCE**

A. Letter from Hue & Cry (Alarm Company) – Informational

B. Sacramento Agency Local Agency Formation Commission

Recommendation that the Board takes action as deemed appropriate.

No interest from the Board to submit an application to L.A.F.C.O.

7. **OLD BUSINESS – None**

8. **REGULAR CALENDAR**

A. Adopt a Park Program- **Board in favor**

Recommendation: That the Board approves of implementing the Adopt a Park Program.

B. 2017 Part Time Hourly Pay Scale

Recommendation: That the Board of Directors approves of the part Time Hourly Pay scale (Exhibit A)

effective January 1st, 2017. – **Board Member Montes motioned, and Sutton seconded. Approved by Board 4-0**

C. 2017 Fees and Charges for Programs and Facility Rentals.

Recommendation: That the Board of Directors approves of the Fee Adjustment for Fees and Charges for Programs and Facility Rentals.

Change to word of

non –early bird to non – resident early bird

early bird to resident early bird

D. Arden Manor Pirates Swim Team Club 2017 Season

Recommendation: That the Board of Directors

1.) Approve of the Parent Board Bylaws and

2.) Approve of the Arden Manor Pirates 2017 Handbook

Board Member Montes made a motion, and Sutton seconded. Approved by Board to accept the Swim Team’s parent Board of Directors Bylaws and 2017 Hand Book 4-0

9. **District Manager Report**

A. Patio Trees

B. Insurance – Kaiser

C. Voter Registration & Elections Invoice

10. **COMMENTS BY BOARD OF DIRECTORS**

A. Board Member Gibson- **none**

B. Board Member Harding- **commended Boyce on Park maintenance**

C. Board Member Sutton- **commended Staff and Community for Three Lighting Event**

- D. Board Member Montes - **none**
- E. Board Member Tedder - **absent**

11. **AGENDA ITEMS FOR NEXT MEETING – JANUARY 19TH, 2017.Z**

- A. Election of Officers
- B. Award of Contract for Pool Project
- C. Public Hearing Regarding Park Impact Fees

12. **CLOSED SESSION**

The Board may hold a closed session on any subject matter authorized under the State law Gov't Code § 54957(b) including but not limited to pending litigation, property acquisition negotiations, and personnel matters.

Employee hiring matter was discussed to compensate District Manager Jeffries 80 hrs. of Administrative leave/vacation for FY 16/17.

13. **ADJURMENT**

Meeting Adjourned at 7:45 p.m.