

ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Christine Arden – Chair Person
Lauri DeFazio – Vice Chair
Lisa Gibson - Secretary
Warren Harding – Director
Darcy Skala – Director



Maria Boland – District Manager
Michael Cottonwood – Maint. Supervisor

REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864

**DUE TO THE LACK OF HAVING A QUORUM ON OCTOBER 15TH THE REGULAR BOARD MEETING HAS BEEN RESCHEDULED TO
Thursday, October 29, 2020, 6:30pm**

TELE-CONFERENCE CALL from remote locations

The Board will be attending this meeting via Zoom: Email maria@amrpd.org for a conference invitation.

VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. **CALL MEETING TO ORDER**
 - A. Pledge of Allegiance
 - B. Roll Call: PRESENT: Arden, DeFazio, Harding, Skala ABSENT: Gibson
2. **AGENDA APPROVAL, ADDITIONS AND / OR DELETIONS**
3. **PRESENTATIONS – NONE**
4. **District Manager Report**
 - A. Maintenance, Recreation, Admin. update
 - a. See Reports
5. **Guest – Mike Grace**
6. **PUBLIC COMMENTS:** Under Government Code Section 54954.3 members of the public may address the Board on non-agenda items. Speakers may address Board on any agenda item during consideration of the item. Speakers are limited to three (3) minutes for their comments.

- A. NO PUBLIC COMMENTS WERE MADE

7. Committee Reports

- A. **Crabtree Park Committee** – Horseshoe pit could use more dirt
- B. **Deterding Park Committee** – A beautiful mural was painted on the handball wall near the large playground. Warren and Trena replaced the plexiglass to the little free library.
- C. **Jonas Larkspur Park Committee** – Make plans to re-establish the nature area trail with new decomposed granite and wooden trail edges.
- D. **Sacramento Park Foundation** – Empowerment park has officially received insurance and have approval to start making payments to the engineers that have already put in work for the design. Progress is being made on the two properties that are being purchased and we are now in escrow. The annual general meeting will take place on November 4th.

8. CONSENT CALENDAR

- A. Approval of Minutes
 - 1. September 17, 2020
- B. Financial Reports
 - 1. Reports on Revenues and Expenditures (September).
 - 2. Claims Submitted for Payment (September).
 - 3. Employee Benefit Report (September).
- C. **RECOMMENDED ACTION: Approve the Consent Calendar as presented.**
 - a. Harding motion to accept the consent calendar as presented. Skala 2nd. ALL approve.

9. CORRESPONDANCE

- A. FEC Park Police – September 2020
 - a. See Report

10. OLD BUSINESS

- A. None

11. REGULAR CALENDAR

- A. Subject: Review, discuss, and award Lawncare Services Contract.
 - a. A discussion was held regarding the bid proposals that were received on October 13th (see report) Originally District staff wanted to take over lawncare maintenance in house, but after further consideration felt that there was more benefit to continuing contracted services based off overall price.

Arden expressed concerns of community members living near Jonas and ask that the District make sure that there is adequate personnel and equipment to continue taking care of landscaping needs.

The District had 6 landscape companies attend the pre-bid job walk through and only 2 submitted a proposal. District staff conducted site visits and reference checks for both landscape companies that submitted proposals (Takehara and Terracare).

DeFazio motions to award the Lawncare Services Contract to Terracare. Skala 2nd. All approve to award the Lawncare Services Contract to Terracare.

12. COMMENTS BY BOARD OF DIRECTORS

A. No comments

13. AGENDA ITEMS FOR NEXT MEETING

A. Subject: Annual District Park Tour – The Board will set a date for the annual tour of District parks.

B. Subject: Discuss and adopt Arden Manor Community Service Award.
The Board will review guidelines and requirements to bring back the Community Service Award.

14. CLOSED SESSION

The Board may hold a closed session on any subject matter authorized under the State Law Gov't Code § 54957(b) including but not limited to pending litigation, property acquisition negotiations, and personnel matters.

A. A closed session was not held.

15. ADJOURNED @ 7:18 PM

16. SIGN ALL APPROVED DOCUMENTS

AMERICANS WITH DISABILITIES ACT ACCOMODATIONS – If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Maria Boland at (916) 487-7851 or fax (916) 487-2028. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.