

ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Anna Sutton –Board Chair
John Montes - Vice Chair
Lisa Gibson - Secretary
Warren Harding – Director
Marcia Tedder – Director



Maria Boland – Interim DM

REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864

Thursday, September 21, 2017, 6:30pm

VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. CALL MEETING TO ORDER: 6:30

A. Roll Call: Gibson, Montes, Sutton, Harding, Tedder present

2. PUBLIC COMMENTS:

A. Visitors: Joel Elekman, Crystal Brightbill, T. Harding, Ann Kohl, Lois Kerr, Lauri DeFazio, Ted DeFazio, Pat Murphy, Robert Warner, Leann Nolasco

- I. Concerns were raised regarding the contingency funds, where they came from, and how they were not identified during the year to use for additional maintenance. Questions were posed regarding the sale of the cell phone tower in 2015. M. Boland and board members answered the questions posed.
- II. Concerns were raised regarding park maintenance. Comments were provided that maintenance and security should be the first priority for the park. M. Boland and board members agreed that maintenance and security were the top priorities, and contingency funds would be used for this year for those priorities.

3. AGENDA APPROVAL, ADDITIONS AND / OR DELETIONS

A. NONE

4. **PRESENTATIONS** – Pat Murphy: Identified the Boy Scouts had completed the park sign project, and the park sign have been installed in all parks. In addition, Mr. Murphy identified the Boy Scouts may be available to assist in park maintenance activities.

5. **CONSENT CALENDAR**

A. Acceptance of minutes for August 17, 2017

B. Financial Reports: Reports on revenues and expenditures; claims submitted for payment; employee benefit report.

C. Recommended Action: Approve the Consent Calendar as presented: W. Harding motion, L. Gibson 2nd: W. Harding, L. Gibson, J. Montes, A. Sutton approved; M. Tedder abstain.

6. **CORRESPONDENCE**

A. None

7. **OLD BUSINESS**

A. None

8. **REGULAR CALENDAR**

A. Subject: Resolution #NO. AM 17/18-2 adopting lawn care and maintenance for Crabtree Park and Jonas Larkspur Park

- I. Discussed resolution and bids from three companies to provide lawn care at Crabtree and Jonas Larkspur Parks. Maintenance staff will continue doing lawn care at Deterding Park, and will be able to focus on other maintenance needs.
- II. Comments received from public to receive additional bids, including contacting Mission Oaks and Fulton-El Camino Park Districts. M. Boland and board members concurred with obtaining additional bids.
- III. W. Harding motion to approve, L. Gibson 2nd: W. Harding, L. Gibson, J. Montes, A. Sutton approve; M. Tedder abstain

B. Subject: Resolution #NO. AM 17/18-3 adopting tree care for Crabtree Park, Deterding Park, and Jonas Larkspur Park

- I. Removed from agenda, as sufficient bids have not been submitted.

C. Subject: Resolution #No. AM 17/18-4 adopting Deterding pool complex pump house work

- I. Changed to Resolution #No. AM 17/18-3, due to elimination of previous resolution identified in B above.
- II. Resolution tabled for October meeting

D. Subject: Resolution #NO. AM 17/18-5, increase expenditure in employee payroll for part time maintenance.

- I. Resolution number changed to #NO. AM 17/18-4 due to elimination of previous resolution identified in B above.
 - II. Resolution would increase payroll for part time maintenance worker to increase hours and potentially hire full time.
 - III. W. Harding motion to approve, J. Montes 2nd; all approve
- E. Subject: Other maintenance priorities of the District
- I. Jonas Larkspur fencing, Deterding Community Center fascia boards, Park tables and water fountains, sprinklers, Deterding main office stairs, baseball fields and tennis courts at Jonas Larkspur and Crabtree
 - II. M. Boland and board discussed maintenance priorities; members of the public identified security should be a priority, recreation and programs should be reduced/eliminated, and the pond at Jonas Larkspur should be a priority
 - III. W. Harding identified he would like to see a program development director and committee, and a committee to analyze district personnel

9. District Manager Report

- A. Maintenance, Recreation, Admin. Update given.
- I. Maintenance: Vandalism related to vehicles in Jonas Larkspur park is on-going, a report has been filed. Gravely lawn mower is being repaired; a broken water line and clogged sink were repaired at Deterding; broken sprinkler at Jonas Larkspur was repaired; a fallen tree from Crabtree was cut up and discarded.
 - II. Recreation: Book club will be starting at Deterding on October 1 (will meet the first Wednesday of the month); New program, Art in the Park will be starting each Thursday from 11:00 am to 1:00 p.m.

10. **COMMENTS BY BOARD OF DIRECTORS:** W. Harding provided update on committee related to pond at Jonas Larkspur Park.
11. **AGENDA ITEMS FOR NEXT MEETING – Annual leave cap and use of compensatory time; Security**
12. **CLOSED SESSION:** A closed session was held to discuss personnel issues. M. Tedder resigned from the AMRPD Board.
13. **ADJOURNMENT:** meeting adjourned at 8:30