

# ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Anna Sutton –Board Chair  
John Montes - Vice Chair  
Lisa Gibson - Secretary  
Warren Harding – Director  
Marcia Tedder – Director



Maria Boland – Interim DM

## REGULAR MEETING Minutes

1415 Rushden Drive, Sacramento, CA 95864

Thursday, August 17, 2017, 6:30pm

---

### VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

---

Board of Directors met at Jonas Larkspur Park from 5:45 – 6:15. In attendance: A. Sutton, W. Harding, L. Gibson. Purpose to discuss pond and nature area.

**1. CALL MEETING TO ORDER: 6:30**

A. Roll Call: Gibson, Montes, Sutton present. Harding, Tedder absent

**2. PUBLIC COMMENTS:**

A. Visitors: Lauri DeFazio, Ted DeFazio, Pat Murphy, Anne Neville-Bonilla

- I. Anne Neville-Bonilla discussed her effort to get the annual budget on the park website, with explanations to make the budget easy to understand.
- II. Pat Murphy provided an update on the signs for Deterding, Crabtree, and Jonas Larkspur Park, being completed by Jack Murphy. The signs are currently in the shop, and expected in the next couple of weeks.
- III. Lauri and Ted DeFazio expressed concerns regarding the budget during the meeting, identifying concerns regarding maintenance and being able to understand the budget.

**3. AGENDA APPROVAL, ADDITIONS AND / OR DELETIONS**

- A. NONE

**4. PRESENTATIONS – None**

**5. CONSENT CALENDAR**

- A. Acceptance of minutes for July 20, 2017
- B. Financial Reports: Reports on revenues and expenditures; claims submitted for payment; employee benefit report.
- C. Recommended Action: Approve the Consent Calendar as presented: L. Gibson motion to accept Consent Calendar; J. Montes second. All approve.

**6. CORRESPONDENCE**

- A. None

**7. OLD BUSINESS**

- A. Vacation accrual: To remain on agenda.

**8. REGULAR CALENDAR**

- A. Subject: Final Budget FY 2017-2018
  - I. Discussed contingency funds. M. Boland requesting bids for maintenance work and additional tractors to provide a recommendation to the board.
  - II. L. Gibson motion to approve Final Budget FY 2017-2018, J. Montes second. All approve.
- B. Subject: Resolution #NO. AM 17/18-1 adopting the 2017-2018 Final Budget
  - I. L. Gibson motion to adopt Resolution #NO. AM 17/18-1. J. Montes second. All approve
- C. Contract Classes
  - I. M. Boland identified one of the contract classes has few people.
  - II. Board requested M. Boland determine the number of people necessary for the park to break even on costs and inform instructor.

**9. District Manager Report**

- A. Maintenance, Recreation, Admin. Update given.
  - a. Maintenance: Focus on maintenance of the parks. M. Boland requesting quotes for installation of new pylons at Jonas Larkspur Park to prevent vehicles from driving on fields, which is causing damage. Pool closed August 5. Sand filters need fixed during off-season.
  - b. Recreation: Summer camp ended August 4, which was successful. National Night Out was August 1 with good showing and Sacramento County Sheriff came and helicopter flew over.

After-school program began August 10 with 30 children enrolled in secondary program and 39 in primary program.

10. **COMMENTS BY BOARD OF DIRECTORS:** A. Sutton identified the Park Foundation is investigating putting a handicap accessible park in at Bell & Irma.
11. **AGENDA ITEMS FOR NEXT MEETING – Annual leave cap and use of compensatory time**
12. **CLOSED SESSION:** A closed session was not held.
13. **ADJOURNMENT:** meeting adjourned at 8:15